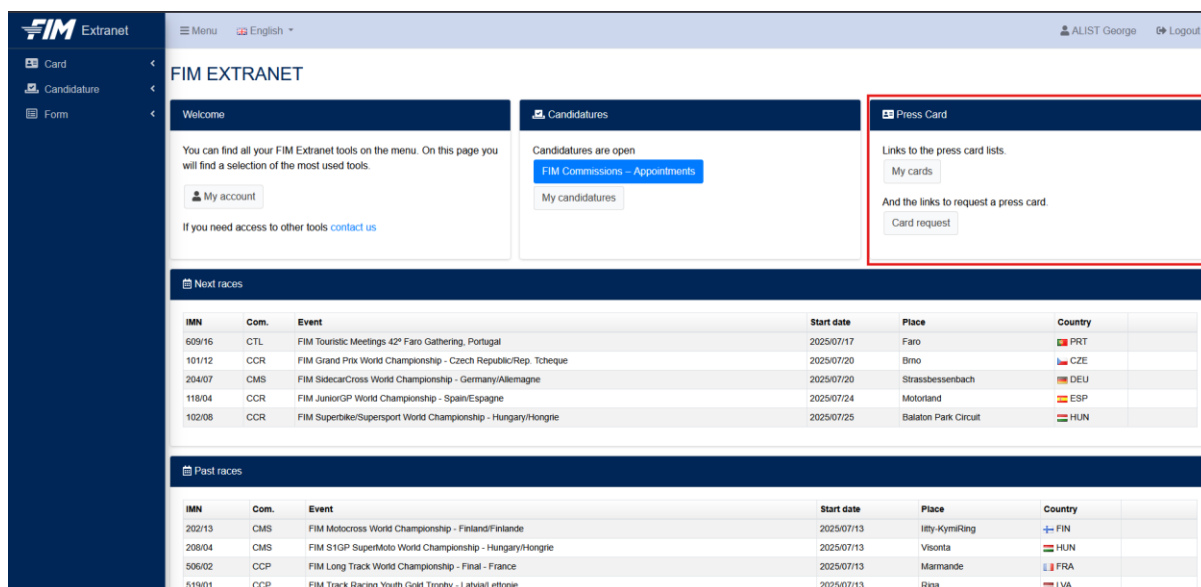# Procedure for applying for a press card

1. First go the Extranet login page. Enter your login details and you will be taken to the home page where you can access the press card application form.
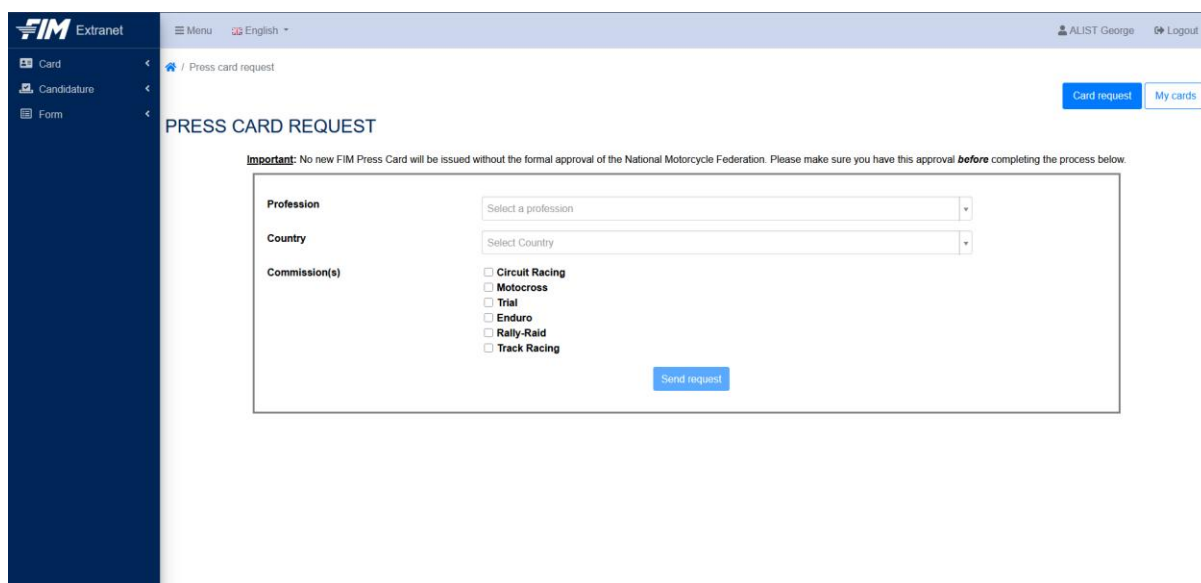

2. Fill in the required fields and submit the request.

3. Once the request has been submitted, the FIM will review it and your card will be pending validation.

4. You will receive a confirmation email if your request is accepted.

FIM Extranet - Press card validation

FIM Extranet <extranet@fim.ch>
To ○ george.alist@test.com
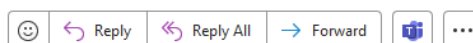
Dear Sir or Madam,

We are please to inform you that your press card request has been validated.

You can now download your card in your Apple Wallet or Google Wallet on your press card list.

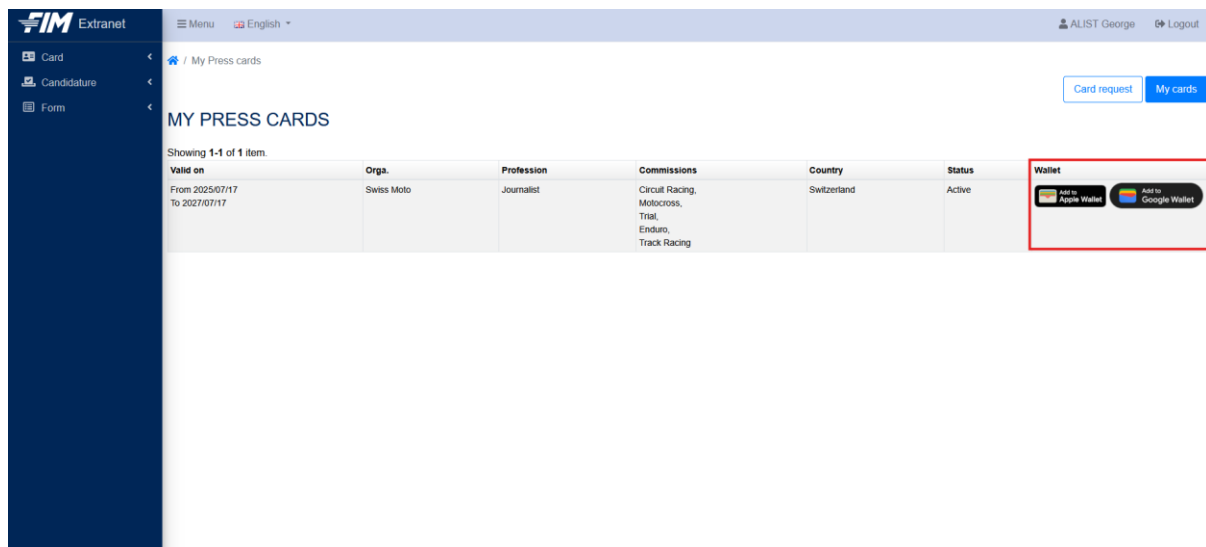Click here to acceed to your press card list : link .

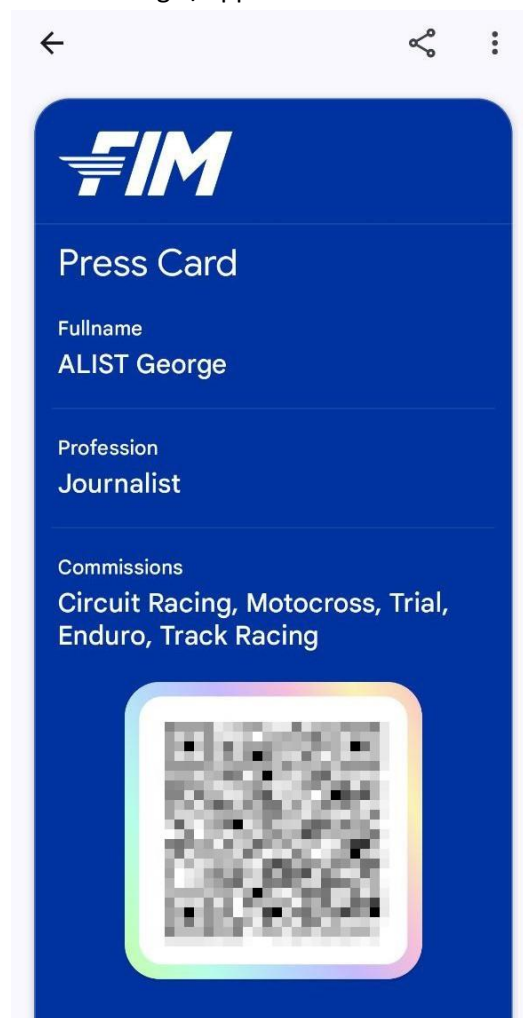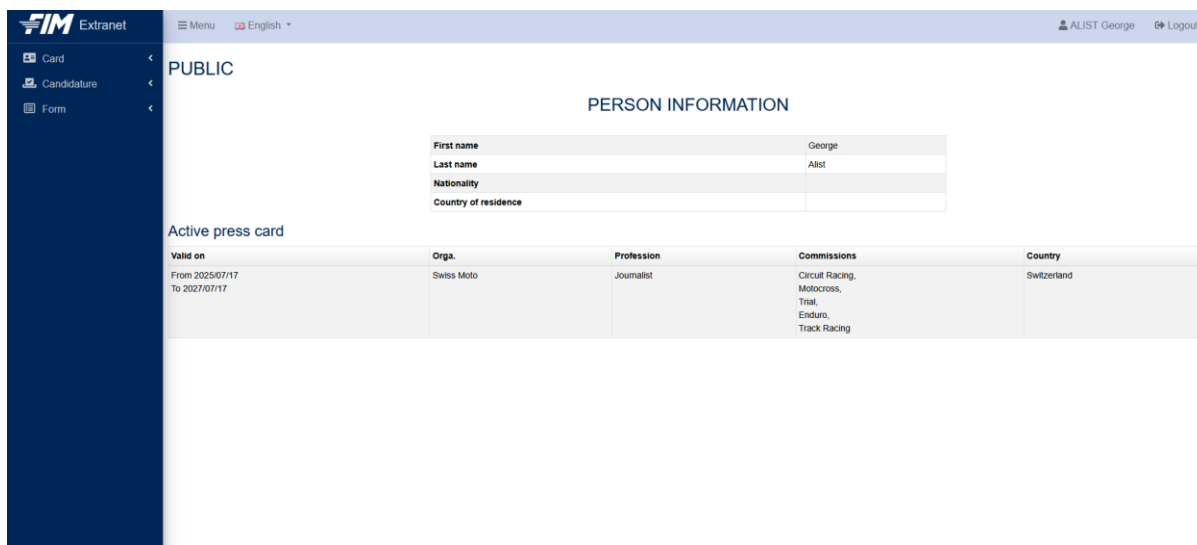For more information please contact

Kind regards,

FIM Communication

5. Once validated, the card status is active and remains valid for two years from the date of validation. Under 'Wallet', you can retrieve your virtual card on Google or Apple Wallet by scanning a QR code.

6. Example of a virtual card on Google/Apple Wallet

7. By scanning the QR code, you will be redirected to your public page where you can check whether the information displayed on the virtual card is correct.